

## Edward J. Bloustein School of Planning and Public Policy

# UNDERGRADUATE MAJOR in HEALTH ADMINISTRATION

### THE BLOUSTEIN SCHOOL

The Edward J. Bloustein School of Planning and Public Policy was established in 1992 to prepare students to be the leaders of tomorrow, conduct cutting-edge, policy-relevant research and scholarship, cultivate leadership and public engagement and community service, and to address the crucial policy issues of our time. The school fosters a highly-collaborative academic, scholarly and professional environment, where the disciplines of urban planning, public policy, public health, and health administration and management closely converge.

### UNDERGRADUATE MAJOR IN HEALTH ADMINISTRATION (Bachelor of Science Degree)

Managing the country's health care system offers not only new employment prospects, but also provides challenges given the transformative changes occurring in the industry. Health administration and health services management are two of the fastest growing fields with employment growth projected at between 20-25% through the early 2020s. Career choices are both exciting and broadly ranging, including hospital administration, long-term care management, consulting firms, managed care organizations (HMOs), hospices, home health organizations, pharmaceuticals, insurance, medical group practices, marketing, and more.

The major in Health Administration (501, 501D), which leads to a Bachelor of Science (B.S.) degree, provides students with the skills, competencies, and relationships to become highly-effective supervisors and managers. Graduates of this program will have secured competencies in general management, a strong and effective set of communication skills, an understanding of the importance of ethical business conduct, as well as participation in an intense professional internship.

### PREREQUISITES TO THE MAJOR (3 cr)

- 355:101 Expository Writing (3)

### MAJOR REQUIREMENTS (55-56 cr total)

#### Effective July 1, 2017

- 501:203 Introduction to Health Administration (3)
- 775:205 Basic Statistical Methods (4) or equivalent (3-4)
- 775:207 Accounting for Supervisors and Professionals (3)
- 501:260 Health Care Systems (3)
- 775:300 Writing for Professionals (3)
- One of the following:
  - 501:310 Administrative Issues for Health Care Managers (3)
  - 533:325, 326 HR and Health Administration (3)
  - 501:483 Special Topics: HRM and Health Administration (3)
- 501:332 Health Care Economics (3)
- 501:333 Financial Aspects of Health Administration (3)
- 501:335 Population Health (3) *Prerequisite: 501:203*
- 501:354 Marketing for Health Care Organizations (3)
- 501:356 Health Care Ethics and Law (3) *Prerequisites: 501:203 or 501:260*
- 501:363 Health Systems Operations (3) *Prerequisites: 501:203*
- 775:395 Research Methods (4) – *Open to majors only; Prerequisites: 775:205 (or equivalent) and 775:300*
- 501:410 Information Systems for Health Care (3) *Prerequisites: 501:203 and 501:333*
- 501:425 Financial Management (3) – *Open to majors only; Prerequisite 501:333*
- 775:450 Leadership Seminar (3) – *Open to majors only; Prerequisites: 775:300, 775:395 and min. 85 credits*
- 775:499 Professional Practice Internship (6) – *Prerequisites: 775:300, 775:395, 501:450 or 775:450 and 100 credits*

The expedited two-year rotation outlined below is recommended for declared majors entering junior year with only program prerequisites OR for external transfer students with an Associate's Degree and having completed only program prerequisites.

#### Entering Junior Year with only Prerequisite Completed<sup>^</sup>

Fall Semester 1			Spring Semester 2		
501:203	Intro Health Admin	3	501:332	Health Care Econ	3
501:260	Health Care Systems	3	501:335	Population Health	3
*775:300	Writing for Prof	3	501:356	Hlth Care Ethics/Law	3
501:333	Fin Aspcs/Hlth Admin	3	501:363	Hlth Syst Operation	3
775:207	Acct for Sup/Prof	3	762:205	Stat for Professionals	4
15			16		
<small><sup>^</sup>If entering transfer student is missing a pre-requisite, the pre-requisite must be taken in Semester 1; 775:300 moves to Semester 2</small>					
Fall Semester 3			Spring Semester 4		
775:395	Research Methods	4	501:410	Info Sys/Hlth Care	3
501:425	Financial Mgmt	3	775:499	Prof Pract Internship	6
775:450	Leadership Seminar	3	501:354	Mktg for HC Org.	3
501:310	Adm Iss/Hlth Mgrs	3		Elective	(3)
13			12 (15)		

<sup>^</sup> Transfer students are encouraged to complete a basic accounting course (for 775:207 Accounting for Supervisors and Professionals) and/or a basic statistics course (for 775:205 Statistics for Professionals) while at their community college. Grades of "C" or better are accepted.

The following planned deployment of Health Administration courses is provided so students will know, at a minimum, when a particular core course will be offered. Typically the course schedules for each semester will offer many more course options.

#### Planned Minimum Availability and Rotation of Courses

Fall			Spring		
501:203	Intro Health Admin	3	501:203	Intro Health Admin	3
775:205	Stat for Professionals	3	775:205	Stat for Professionals	3
775:207	Acct for Sup/Prof	3	775:207	Acct for Sup/Prof	3
501:260	Health Care Systems	3	501:260	Health Care Systems	3
775:300	Writing for Prof	3	775:300	Writing for Prof	3
501:310	Adm Iss/Hlth Mgrs	3	501:332	Health Care Econ	3
501:333	Fin Aspcs/Hlth Admin	3	501:335	Population Health	3
501:354	Mktg for HC Org	3	501:356	Health Care Ethics/Law	3
775:395	Research Methods *	4	501:363	Health Syst Operation	3
501:425	Financial Mgmt *	3	775:395	Research Methods *	4
775:450	Leadership Seminar *	3	501:410	Info Sys/Health Care	3
775:499	Prof Pract Internship *	6	775:450	Leadership Seminar *	3
Optional	335, 356, 363, 410 +	3	775:499	Prof Pract Internship *	6

\* Noted courses have pre-requisites and are open to majors only.

+ Courses will always be offered in the spring semester; in some years, there may also be a fall option for one or more of these courses.

## HEALTH ADMINISTRATION MINOR (18 cr)

Students seeking the Health Administration minor must complete three core courses and three 300-level or higher 501 electives, excluding 775:395, 775:450 and 775:499, which are open to majors only. Students should declare the Health Administration minor with their matriculating school; they need not apply for minor status with the Bloustein School. Only courses with a grade of "C" or better can be counted toward the minor program of study.

- 501:203 Introduction to Health Administration (3)
- 501:260 Health Care Systems (3)
- 501:333 Financial Aspects of Health Administration (3)
  
- Three upper-level electives with course code 501 (9)

## SCHOOL OF ARTS AND SCIENCES (SAS) OR SCHOOL OF ENVIRONMENTAL AND BIOLOGICAL SCIENCES (SEBS) STUDENTS (501)

Students in the School of Arts and Sciences (SAS) and students in the School of Environmental and Biological Sciences (SEBS) who wish to remain in their primary unit must apply for admission prior to declaring the major.

SAS students may pursue Health Administration as their first major and remain within SAS. SEBS students may pursue Health Administration as a second major in order to remain within SEBS. SAS and SEBS students can apply for the Health Administration major by visiting <http://bloustein.rutgers.edu/major-application>.

Applicants must have achieved a minimum grade of "C" or better in each of the pre-requisite courses and be in good academic standing.

Students at SAS are advised to declare the Health Administration major no later than their first semester of junior year to ensure completion of the major by their anticipated graduation date.

Only courses with "C" or better may be counted towards the health administration major, and SAS students must complete the general education requirements of SAS. The degree is awarded jointly by the Bloustein School and the School of Arts and Sciences.

## TRANSFER STUDENTS (501D)

Current Rutgers students seeking a school-to-school transfer from another Rutgers unit, or students transferring to Rutgers from another college or university, must apply via the Office of Undergraduate Admissions. For a school-to-school transfer visit [www.ugadmissions.rutgers.edu/SchoolToSchool/auth.aspx](http://www.ugadmissions.rutgers.edu/SchoolToSchool/auth.aspx). If you are transferring from outside of Rutgers, visit [admissionservices.rutgers.edu/ugrad/](http://admissionservices.rutgers.edu/ugrad/).

Transfer students from New Jersey community colleges are encouraged to complete lower division prerequisite courses and the Associate's Degree in order to benefit from articulation agreements.

Transfer students seeking the Health Administration major must have at least 30 credits before applying to the Bloustein School. Successful applicants will have completed the prerequisite courses with a grade of "C" or better, and have achieved an overall GPA of at least 2.5.

This program is designed to accommodate the needs of transfer and nontraditional students. To learn more on how to apply, admission requirements, and academic policies, please visit the major homepage:

[bloustein.rutgers.edu/undergraduate/healthadministration](http://bloustein.rutgers.edu/undergraduate/healthadministration).

Only courses with "C" or better may be counted towards major requirements. Upon completing the major, all General Education requirements\*, and a minimum of 120 credits in good academic standing, the student will receive the Bachelor of Science (B.S.) degree from the Bloustein School.

### \* General Education Requirements (27 cr)

for students transferring to the Bloustein School (school-to-school and external transfers)

- Expository Writing or equivalent (3) *FULFILLED BY PREREQUISITE*
- An intensive writing course (3) *FULFILLED WITHIN THE MAJOR*
- Quantitative Reasoning (3)
- Science and Technology courses (3, 3) *FULFILLED BY PREREQUISITE*
- Arts & Humanities course (3)
- Social Science course (3)
- History course (3)
- Diversity (Global and Cultural Awareness) course (3)

# RUTGERS

Edward J. Bloustein School  
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For more information:

[bloustein.rutgers.edu/undergraduate](http://bloustein.rutgers.edu/undergraduate)

email:

[undergrad@ejb.rutgers.edu](mailto:undergrad@ejb.rutgers.edu)

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# RUTGERS

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## Health Administration (501)



# UNDERGRADUATE PROGRAMS