RUTGERS
Edward J. Bloustein School
of Planning and Public Policy

FREQUENTLY ASKED QUESTIONS

A proposed funder has asked that our research budget include a list of personnel with their daily rate. How do I calculate the daily rate of an employee?

For full-time staff, the daily rate is calculated by dividing annual salary by the number of weekdays in the fiscal year. In Fiscal Year 2010 (July 1, 2009 to June 30, 2010) that number is 261.

For faculty on academic year appointments, the daily rate is calculated by dividing annual salary by the number of weekdays in the faculty academic year (9 months). In Fiscal Year 2010 that number is 196.

For faculty on calendar year appointments, the daily rate is calculated by dividing annual salary by the number of weekdays in the faculty calendar year (11 months). In Fiscal Year 2010 that number is 239.

It is important to note that all full-time employees are paid over 12 months, or 261 days in Fiscal Year 2010.

What is the standard overhead rate used for research project budgets with the State of New Jersey?

Rutgers uses the term Facilities and Administrative Costs instead of overhead. There is no standard Facilities and Administrative Costs rate for contracts with the State of New Jersey. Most State of New Jersey agencies are willing to pay 10% in F&A Costs on Rutgers contracts. Some, like NJ DOT and NJ Transit pay 10.5% in F&A Costs. One or two agencies have paid 20% in F&A on contracts, and one agency that we know of will only pay 8% in F&A. There are a few agencies that will not pay for F&A Costs at all. There has been some talk of the University trying to negotiate a standard F&A Costs rate for all State of New Jersey contracts sometime in the future, though this does not appear to be a high priority.

What are the components of the Fringe Benefits rate charged to salaries paid from non-State accounts?

Rutgers current Federally-negotiated Fringe Benefits rate for full-time employees is 35.20%. This is made up of the following: Health Benefits @ 19.89%, Pension @ 6.91%, FICA/Medicare @ 6.70%, and Other @ 1.70%. The Other category includes Workers Comp, Staff Tuition Remission, Unemployment, Disability, Carry-over (from actual experience two years ago), and Rounding.