

## Planning and Public Policy Internship with Seminar (10:762:400) Information Sheet

### **What is the Internship with Seminar?**

For Planning and Public Policy majors, the Internship with Seminar course (10:762:400) is a required course with a 3 or 6 credit option, which includes completion of a field experience and course work. If registering for 3 credits, students must complete 125 hours of field experience. If registering for 6 credits, students must complete 225 hours of field experience. Students complete a project over the course of the Internship and will present in a public forum at the end of the semester. All Internship sites must be approved by an Internship Coordinator. This is a required course for Planning and Public Policy majors.

### **What is the Senior Seminar?**

The Senior Seminar (10:762:499) is a required course for Planning and Public Policy majors. Students must be seniors to register for this course. This course is typically taken after or concurrently with the Internship. However, we will allow students to take this course before Internship if necessary. Enrollment in Senior Seminar requires completion of a 300-level research writing course, Research Methods, and all other core requirements.

### **What are the prerequisite courses for Internship with Seminar?**

The prerequisite course for Planning and Public Policy is 10:775:395, Research Methods. Students must declare the major to register for the course.

### **When should I look for an internship?**

Students should meet with an Internship Coordinator the semester before they plan to take the Internship with Seminar. Planning and Public Policy majors can set up a meeting with an Internship Coordinator through this link: <http://bit.ly/internshipmeet>. Students will be given the tools to locate and secure an internship, but students are not placed into specific internship sites. Students may be required to apply and/or interview in order to secure an internship and must submit a signed internship contract to their Internship instructor.

### **Can I do an Internship over the summer?**

Students may register for the Internship course in the summer if they are a declared major and meet the prerequisites.

### **Can I use a current or prior Internship experience to meet this requirement?**

Students may not use prior experience to complete the Internship course requirement, but may discuss current placements with an Internship Coordinator. An Internship Coordinator can help students determine whether a current experience can be continued into the semester they will take Internship with Seminar and will have all the requisite components to be used as an Internship site.

### **How do I register?**

All eligible students need a special permission number in order to register for Internship with Seminar (10:762:400). This special permission number can be granted through a request on this website: <http://bloustein.rutgers.edu/courses/special-permission-numbers/>.