



## Edward J. Bloustein School of Planning and Public Policy

# HEALTH ADMINISTRATION INTERNSHIP PROGRAM

### THE BLOUSTEIN SCHOOL

The Edward J. Bloustein School of Planning and Public Policy was established in 1992 to provide a focus for all of Rutgers' programs of instruction, research, and service in planning and public policy. Since its inception, the Bloustein School has emerged as one of the nation's key centers for the theory and practice of planning, public policy, and public health scholarship and analysis.

### HEALTH ADMINISTRATION INTERNSHIP PROGRAM

The goal of the Health Administration Internship Program is to create an opportunity for students to deliver administrative services and gain practical real-world experience. The internship program allows students to develop a major project under the guidance of a supervisor, and also connects students with professionals in the field of health administration.



### SUPERVISOR REQUIREMENTS

- Possess a master's degree; or a BS/BA with a minimum of three years of field experience
- Supervise and instruct a student by providing challenging work assignments
- Ensure a safe work environment
- Supervise a minimum of 225 hours of work

### U.S. DEPARTMENT OF LABOR INTERNSHIP GUIDELINES

Rutgers University and the Bloustein School comply with all U.S. Department of Labor regulations (Fact Sheet #71), which include the following conditions:

- The intern is not an employee.
- The intern is not guaranteed a full-time position at the conclusion of the internship.
- The internship is unpaid.
- Work performed is central to the intern's course of study:
  - q The intern receives academic credit.
  - q Objectives are clearly identified

### WHY SHOULD YOUR AGENCY PARTICIPATE?

Internships provide the opportunity to:

- Cultivate innovation
- Lay the groundwork for new research
- Bring new perspectives to your agency
- Motivate, train, and mentor students

Vincent Joseph, Chief Operating Officer at Robert Wood Johnson University Hospital supervised Oluwatosin Ajayi's project regarding the merger of two hospitals.



## OUTCOME-DRIVEN PROJECTS

Previous internship projects have included:

- Scheduling operating rooms at a pediatric hospital
- Engaging donors through social media marketing
- Barriers to isolation compliance in acute care
- Development of a rapid hospital admission program
- Training nursing home staff in a newly-implemented electronic medical record system
- Improving contract management approaches

*The internship program*

*links education*

*in the classroom to*

*real world experiences.*

*Together, we can help*

*promote healthy lifestyles,*

*formulate sustainable*

*health systems*

*and ensure the*

*prevention of disease.*

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Supervisor Guide