

**DOCTORAL STUDENT INDIVIDUAL DEVELOPMENT PLAN**

The School of Graduate Studies is introducing an on-line platform for students to develop and Individual Development Plan. This process is designed to help you plan a strategy for completing your coursework, choosing an academic advisor, identifying a research topic, preparing for qualifying exams, and ultimately to plan for your career once you complete your studies. This year we are implementing this process on paper as the online portal is not yet available.

Please fill in as many parts of this form as you are able to. Some are not relevant to first year students and you can leave these blank. Your responses to some questions understandably will be limited, provisional, and subject to change. Do the best you can, knowing that some answers will change as you become more familiar with the doctoral program and begin to clarify your research ideas and goals.

You should save this file for next year when you will be able to transfer much of the information to the on-line portal. As this process is a work in progress, please let me have feedback on the questions that are asked.

At your **program of study meeting** you will have the opportunity to discuss your plans with the program director and 3-4 faculty. We are aiming to schedule and complete all these meetings by the first week of November. **Please return this form to Bob Noland (**[**rnoland@rutgers.edu**](mailto:rnoland@rutgers.edu)**) by Friday, Oct 23rd.**

For scheduling purposes, please indicate any restrictions or constraints on your time for the week of Nov 2nd. Expect an email from Marie O’Brien ([marieo@rutgers.edu](mailto:marieo@rutgers.edu)) who will be coordinating the schedule with faculty.

|  |  |
| --- | --- |
| **Day of week** | **Unavailable times** |
| Monday, Nov 2nd |  |
| Tuesday, Nov 3rd |  |
| Wednesday, Nov 4th |  |
| Thursday, Nov 5th |  |
| Friday, Nov 6th |  |

|  |  |
| --- | --- |
| **1: Student Information** | |
| *Name:* |  |
| *Date:* |  |
| *Email:* |  |
| *Net ID:* |  |
| *Program Name:* |  |
| *Faculty Advisor Name:* |  |
| *Semester & Year of Initial Enrollment:* |  |
| *Current Stage (indicate whether pre-qualifying exam; working on proposal; dissertation in progress)* |  |
| *Sources of support during the current academic year* |  |
| **2. Long-term career goals (academic or non-academic)** | |
|  | |
| **3: Program Benchmarks and Learning Goals** | |
|  | |
| *Coursework (indicate if all completed):* |  |
| *Transfer credits applied:* |  |
| *Methods Exam:* |  |
| *Theory Exam:* |  |
| *Subject Exams:* |  |
| *IRB and RCR certification (indicate date completed)* |  |
|  |  |
| *Dissertation Proposal:* |  |
| *Dissertation Defense:* |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **4: Coursework and Research** | | | | |
| ***4A: Coursework: List completed and planned coursework*** | | | | |
|  | | | | |
| *Course title* | *Course Number* | *Semester & Year Completed* | *Grade (optional)* | *Anticipated Semester & Year of Enrollment* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| ***4B: Research: Completed and in progress. Briefly describe, including the main topic of the work, current status and plans for research in the upcoming year, as well as longer range plans*** | | | | |
|  | | | | |
|  | | | | |
| **5: Progress Towards Degree** | | | | |
| **Dissertation Progress** | | | | |
| *Members of Dissertation Committee:* | | | | |
| *Description of Progress to Date:* |  |  |  |  |
| *Plans for completion:* | | | | |
| *Resources, skills, or tools needed to move forward:* | | | | |
| **6. Research & Scholarly Goals** | | | | |
| *Short-term research and scholarly goals (within the next year):* |  | | | |
| *Tools, skills, or resources needed to achieve short-term goals:* |  | | | |
| *Long-term goals (Post-PhD):* |  | | | |
| *Tools or skills that need to be developed to achieve long-term goals:* |  | | | |
| **7: Research & Scholarly Achievements** | | | | |
| *Publications including refereed articles, proceedings, chapters, other.* |  | | | |
| *Fellowships or grants applied for and outcome (awarded; not awarded; declined):* |  | | | |
| *Conference presentations:* |  | | | |
| **8: Teaching Goals** | | | | |
| *Short-term Teaching Goals:* | | | | |
| *Long-term Teaching Goals:* | | | | |

|  |
| --- |
| **9: Teaching Achievements** |
| *Instructional development. List activities aimed at enhancing your classroom teaching (e.g., your participation in workshops or programs offered at professional conferences or by the Center for Teaching Advancement and Assessment Research, etc.):* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | *TA or individually taught course* | *Course Number* | *Course title* | *Semester & Year Taught or TA’ed* |
| *Courses TA’ed or taught, including currently:* |  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| *Teaching Awards or Recognition:* |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **10: Skills Achievements** | | | | | |
| **Goals for Professional skills and experience** | | | | | |
| *In order to meet my professional goals, I need to have/develop the following skills:(please list).* |  | |  |  |  |
| *Short-term goals and timeline to build skills:* |  | |  |  |  |
| *Long-term goals and timeline to build skills:* |  | |  |  |  |
| **Skill and experience achievements** | | | | | |
| *Oral presentations* |  | |  |  |  |
| *Poster presentations* |  | |  |  |  |
| *Written communication* |  | |  |  |  |
| *Verbal communication skills* |  | |  |  |  |
| *Networking skills* |  | |  |  |  |
| *Team leadership and management* |  | |  |  |  |
| *Develop c.v. and cover letter appropriate for your career goals* |  | |  |  |  |
| *Develop your future research agenda or professional objectives* |  | |  |  |  |
| *Building an on-line presence* |  | |  |  |  |
| **Outreach and service (fill in any activities)** | | | | | |
| *Professional affiliations and activities* |  | |  |  |  |
| *Bloustein School activities* |  | |  |  |  |
| *University activities* |  | |  |  |  |
| *Community service activities* |  | |  |  |  |
| *Other activities* |  | |  |  |  |
|  |  | |  |  |  |
|  |  | |  |  |  |
| **11. Familiarity with employment environment that aligns with your career goals** | | | | | |
| List seminars, courses, or workshops that describe career options within your career goals. | |  | | | |
| What activities have you done to achieve your career goals? | |  | | | |